

Manitowoc Public School District
Minutes of the Finance & Budget Committee Meeting
Wednesday, June 17th, 2021, 2:30 p.m.

Finance and Budget Committee Chairperson Kathy Willis called the meeting to order at 2:30 p.m. Committee Members present were Kathy Willis, Lisa Johnston, and Collin Braunel. Superintendent Mark Holzman, and Director of Business Services, Angela Erdmann, and Board Member Stacey Soeldner were also in attendance.

The meeting covered the following agenda items:

I. 2020-2021 BUDGET ADJUSTMENTS (Information/Action)

- Director of Business Services, Angela Erdmann reviewed the provided proposed budget adjustment memo with the committee. The purpose of the budget amendments for the 2020-21 Fiscal Year is to ensure that the budget for the district is shared with the public through publication, filed with DPI, and consistent with our financial system.
- Adjustments for CARES (ESSER and GEER) funding, Special Education and Food Service Fund adjustments were brought forward by Former Director of Business Services, Shawn Alfred in November of 2020, however they are being brought forward again because they were not formally approved by the full board.
- New adjustments include reflections of changes in Open Enrollment Revenues and Expenditures. As shared in previous board meetings, our district was heavily impacted by changes in Open Enrollment due to the pandemic.

Motion was made by Lisa Johnston and seconded by Collin Braunel to approve 2020-2021 Budget Adjustments and forward the motion to the full Board of Education for approval.

II. 2021-2026 BUS/PUPIL TRANSPORTATION CONTRACT (Information/Action)

- Director of Business Services Angela Erdmann shared proposed changes to the Pupil Transportation Contract for 2021-2026 as outlined in the memo. The increases allow the bus company to stay competitive as an employer and meet their increasing costs.
- Superintendent Mark Holzman shared background information in regards to the standard practice of extending/renewing the transportation to cover the next five years. He also shared and confirmed that parochial school students who qualify for transportation are included in our district's routes and cost of transportation.
- We are fortunate to have a local bus company. Many districts are not as fortunate and have to pay additional costs for transportation contractors to drive from outside of town in addition to all of the general route costs.

Motion was made by Collin Braunel and seconded by Lisa Johnston to approve 2021-2026 Transportation Contract and forward the motion to the full Board of Education for approval.

Collin Braunel made a motion to adjourn the meeting, seconded by Lisa Johnston at 2:41 p.m. Motion carried, 3-0.

Respectfully submitted,
Angela M. Erdmann
Acting Secretary
June 18, 2021